

MINUTES OF THE 2nd MEETING OF THE BMAA COUNCIL 2019
Monday 8th April 2019
Deddington

PRESENT

Rob Hughes	RH	Chairman
Tim Burrow	TB	Vice Chairman
Derek Lamb	DL	

Geoff Weighell	GW	Chief Executive
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Bill Davies	BD	Observer
John Waite	JW	Observer

1. APOLOGIES FOR ABSENCE

Rob Grimwood	RG	Unable to attend due date change.
Frank Thompson	FT	
Richard Bisiker	RB	
Gavin Teasdale	GT	

The Chairman made introductions and welcomed new members as “observers”. Observers were briefed on expected general behaviour and confidentiality procedures within the Council.

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

2.1. DL Proposed. TB Second. All voting members present in favour.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

- 3.1. 4.8 Action 447, events calendar publication, to be discussed later in the meeting?
- 3.2. Simulator progress, to be discussed later in the meeting.
- 3.3. 6.5 Following the liquidation and subsequent sale of Lynx Avionics approximately £1,000 is owed for advertising in Microlight Flying. The new owners will not honour the debt. It was agreed that DL will suggest to publishers that a higher rate be charged for future adverts, as new business without a proven relationship with us, to recoup loss over one year, or similar. DL to discuss with publisher. **Action 468 DL.**
- 3.4. Micro Avionics are upset with a negative comment in MF re comfort of their headsets and are asking for an apology. DL to liaise. **Action 469 DL**
- 3.5. DL Joan Walsh has commented that the Forum should be maintained. There was a discussion on how to promote further to gain users. The Forum will remain open whilst it is being used and a moderator is available.

4. PROMOTIONS

(Amanda Lord joined meeting at 1030)

- 4.1. AL An exhibition trailer has been ordered and build has started.
- 4.2. A new flexwing flight simulator is being built specifically for the trailer rather than try to make the existing trike unit fit. The frame has been donated by the microlight charity Get High..Volare! The simulator is being built by a volunteer at Sywell.

- 4.3. Artwork is being developed for the internal and external wrap. Members viewed the draft artwork and commented. AL to address the comments and return with updates for final comment. **Action 470 AL.**
- 4.4. BMAA Logo. RH proposed that the "British Microlighting" banner become the BMAA logo. DL & TB in favour. Carried. AL to contact Ben Ashman to provide logo in vertical and horizontal form. PP to be changed to SSDR, main text to be black. Logo to be distributed for use by all. **Action 471 AL.**
- 4.5. BMAA membership among students. The percentage of applicants applying for an NPPL who are members of the BMAA remains around 50%. During discussion it was agreed that there is a need to continue to close the gap between the BMAA and schools. JW suggested a "Schools" feature in MF and eMF possible Facebook. DL to arrange with publishers. **Action 472 DL.**
- 4.6. RH asked how the success of the trailer unit would be measured. Difficult to measure other than by interest recorded by, for example, lead sheets to pass on to schools and general feeling and activity. Possibility of membership at aviation events. Public awareness and education at non-aviation events. The simulator will be used to target likely prospects. All events can be an opportunity to generate video publicity for internal and external use.
- 4.7. Oversight of Trailer and policy for use. Plan for use and policies to be developed. **Action 473 GW.**
- 4.8. AL to be responsible for management of staffing and follow-up of attended events.
- 4.9. Costings. Trailer costs. GW to confirm costs for storage and insurance. Question and discussion of costs for events to be attended.
- 4.10. Existing sim plans. Offer for sale. RH proposed. All agreed.
- 4.11. AL Lottery suggestion for generating income. Council members agreed policy. AL to progress. **Action 474 AL.**
- 4.12. This Is Microlighting replacement. Can be available as a .pdf. The draft is ready for proof reading. The suggested Trial Flight discount scheme will be further developed and possibly included in a future reprint.
- 4.13. AL. Video request. RH has not agreed a programme for the video with a producer as yet. Plans to take footage at Popham.
- 4.14. AL Suggested making the BMAA Instructor Seminar a more social event.

(Amanda Lord left the meeting at 1400)

5. ACTION LIST

- 5.1. 383 RB Develop an event template for use by organisers of BMAA events. To undertake investigation and prepare template. To publicise in MF March 2019. To be reviewed in the Council meeting of January 2019. There had been no action. FT agreed to assist RB. The template to be presented to the Council for approval at the next meeting, 15th April 2019. Action FT & RB Open. **No progress. Action abandoned. Closed.**
- 5.2. 427 GW to create a BMAA award/certificate of appreciation, sub BMAA Medal. Agreed that the award would be called the BMAA Certificate of Appreciation with a similar design to licence certificate with letter of explanation. GW Open. **Completed. Closed.**
- 5.3. 432 RH To prepare to commission a promotional video. Working with a provider. **Open.**

- 5.4. 440 GT A member has queried the 2017 fee increase for pre-1984 aircraft permits. GT to respond to query. There was no report from GT to confirm if this action had been completed. RB agreed to follow up and take the action if it had not been completed. Action 440 RB. Open. **Failed to complete. Closed.**
- 5.5. 449 GW To pursue options for Simulator upgrade. To provide a revised quote based upon additional input from FT and TB. **Closed**
- 5.6. 450 DL To arrange publication of BMAA actions in respect of G-INFO. No action Open. Completed **Closed.**
- 5.7. 452 RB, TB To develop guidance for event organisers to help write Risk Assessments. No action Open. **Closed.**
- 5.8. 455 GW To respond to appraisal report. **Open.**
- 5.9. 456 FT To ensure that the simulator is fully working before its next event. Instrument screen not working. Other faults fixed. FT to complete repair. Open. **Sim to be sold. Closed.**
- 5.10. 458 DL To arrange recruitment of an advertising executive for MF. Had had initial discussion with MF. **DL has spoken with Geoff Hill. Ian Norris may take over advertising. Open.**
- 5.11. 461 GW To develop a more detailed membership reporting system to show trends and reflect promotional changes. Ongoing to further develop. Open. **Completed Closed.**
- 5.12. 463 RH Concerned that the BMAA is constantly losing money. RB to meet with GW to review accounts and budget. Action 463 RB. **No action. DL to take over as Treasurer until the 2019 AGM. Agreed by the meeting.**
- 5.13. 464 GW News Item auto notification. GW to review with Webboutiques. Action 464 GW. **Open.**
- 5.14. 465 GW to write: background for awards and tips for a successful nomination to be published on the website; wording change to nomination form to clarify that the Council may make an award other than that nominated. **Action 465 GW Open.**
- 5.15. 466 TB & AL to provide show costings by 1 Feb. **Closed**
- 5.16. 467 TB Considered it important to have an AGM report for members regarding progress for promotion. **Action 467 GW. Open.**

6. MEMBER'S REPORTS

- 6.1. TB Open Series. 21 registrations for the first event. Many new pilots.
- 6.2. TB Franglais planning ongoing.
- 6.3. TB Doug Coppin is planning a 2020 Summer solstice flight day around coast for charity.
- 6.4. RH RAeC Awards ceremony. Derek Brunt BMAA member to receive an award.
- 6.5. RH Buckingham Palace Garden Party. BMAA proposals not selected to attend.
- 6.6. RH FAI activity. World Air Games planning. No microlight activity as yet planned.

7. TREASURER'S REPORT

- 7.1. GW reported on the financial position in lieu of a Treasurer's Report.
- 7.2. Membership fees were considered for a proposal at the AGM in May. The following was agreed: Increase a standard single membership fee from £74 to £80. Other membership fees pro rata. This needs to be approved by the members at the BMAA AGM.

8. CHIEF EXECUTIVE'S REPORT

- 8.1. Report reviewed.
- 8.2. Progress of the NPPL and Permit proposals discussed.

9. CTO REPORT

- 9.1. Report reviewed.
- 9.2. Check flying video. Ben Syson to provide a progress report and costings, or alternative plan.

10. CI REPORT

- 10.1. Report reviewed.
- 10.2. The BMAA Courses website to include the BMAA graphic initially and then to be brought into the main BMAA website.

11. SO REPORT

- 11.1. Report reviewed.
- 11.2. XX

12. ADMINISTRATOR REPORT

- 12.1. Report reviewed.

13. NEW HORIZONS

- 13.1. DL Wellingborough project possible. Awaiting confirmation that space available is sufficient.
- 13.2. Rugby ATC project is going OK.
- 13.3. Aston project stumbling, possibly to be withdrawn if better progress cannot be made.

14. AOB

- 14.1. AGM. Preparation. A member has questioned whether Rotax Sponsorship is appropriate for the AGM. Rotax are not sponsoring the AGM directly. They are sponsoring the Trade Fair. Popham are using some of the sponsorship to provide up to 50 BBQ tickets for BMAA members attending the AGM.
- 14.2. AGM presentations. Plans discussed.
- 14.3. Membership Cards. Electronic alternative? GW to look into. **Action 475 GW**

Meeting Closed 1645

DATE/TIME OF NEXT MEETING

Popham Airfield

04/05/2019 to follow AGM

DRAFT