

MINUTES OF THE 1st MEETING OF THE BMAA COUNCIL 2019
Monday 21st January 2019
Deddington

Present

Rob Hughes	RH	Chairman	
Richard Bisiker	RB		
Tim Burrow	TB	Vice Chairman	
Rob Grimwood	RG		From 1020
Derek Lamb	DL		
Frank Thompson	FT		
Geoff Weighell	GW	Chief Executive	

1. APOLOGIES FOR ABSENCE

- 1.1. Gavin Teasdale. GT has informed the Chairman that he will be unable to attend meetings or undertake any work for the Council until mid-2019 due to other work commitments.

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

- 2.1. DL Proposed. TB Second. All present in favour.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

- 3.1. None.

4. ACTION LIST

- 4.1. 383 RB Develop an event template for use by organisers of BMAA events. To undertake investigation and prepare template. To publicise in MF March 2019. To be reviewed in the Council meeting of January 2019. **There had been no action. FT agreed to assist RB. The template to be presented to the Council for approval at the next meeting, 15th April 2019. Action FT & RB Open.**
- 4.2. 427 GW to create a BMAA award/certificate of appreciation, sub BMAA Medal. **Agreed that the award would be called the BMAA Certificate of Appreciation with a similar design to licence certificate with letter of explanation. GW Open.**
- 4.3. 432 RH To prepare to commission a promotional video. **Working with a provider. Open.**
- 4.4. 439 GT & GW to meet to prepare budget and agree future financial reporting. There has been no formal report from the Treasurer for this meeting. Reporting format to be agreed. RH to discuss reporting with GT. **Action 453 RH. Closed.**

The CE had had no confirmation of the outcome of the Chairman's discussion and had prepared an interim report for this meeting. GT had told the Chairman that he would not be available for BMAA Council meetings until mid-2019. The meeting decided that for the remainder of the Council term a stand-in Treasurer should be appointed to cover the post. RB and DL were prepared to take on the role. Richard Bisiker was appointed. RB and DL will join the Finance sub-committee.

RB to meet with GW to discuss current finance and budget. Action 463 RB

- 4.5. 440 GT A member has queried the 2017 fee increase for pre-1984 aircraft permits. GT to respond to query. **There was no report from GT to confirm if this action had been completed. RB agreed to follow up and take the action if it had not been completed. Action 440 RB. Open.**
- 4.6. 445 All. Director Evaluation papers to be sent to RB. Not sent to all yet. Action. RB to send again. Open. **RB had not sent out the Director Evaluation papers to Directors and proposed to abandon the Action. Agreed by the meeting.**
- 4.7. 446 GW Spamfield. Contact to offer support 2019. **This Action completed on 04/12/2018. Closed.**
- 4.8. 447 TB, FT Publish events calendar for 2019. **Action to be completed by 1 February 2019. Open.**
- 4.9. 448 GW To publish availability of Aerotow fee consideration. **This Action completed on 04/12/2018. Closed.**
- 4.10. 449 GW To pursue options for Simulator upgrade. **To provide a revised quote based upon additional input from FT and TB.**
- 4.11. 450 DL To arrange publication of BMAA actions in respect of G-INFO. **No action Open.**
- 4.12. 451 GW Respond to member regarding P&M refusal to supply parts. **This Action completed on 04/12/2018. Closed**
- 4.13. 452 RB, TB To develop guidance for event organisers to help write Risk assessments. **No action Open.**
- 4.14. 453 RH To discuss Treasurer reporting format with GT. **Closed.**
- 4.15. 454 GW To invite Amanda Lord to present to the Instructor Seminar to follow up from schools survey. **This action completed 04/12/2018. Closed.**
- 4.16. 455 GW To respond to appraisal report. **Open.**
- 4.17. 456 FT To ensure that the simulator is fully working before its next event. **Instrument screen not working. Other faults fixed. FT to complete repair. Open.**
- 4.18. 457 DL To discuss placement of association news in MF with editorial staff. To request that all technical articles on flight training and airworthiness are seen by the BMAA staff before publication. **Completed. Closed.**
- 4.19. 458 DL To arrange recruitment of an advertising executive for MF. **Had had initial discussion with MF. Open.**
- 4.20. 459 DL To agree fee increase with Editorial contractors. **Completed. Closed.**
- 4.21. 460 RH To arrange publication of FAI and CIMA reports to the membership. **Closed. Forum activity discussed. News Item auto notification. GW to review with Webboutiques. Action 464 GW**
- 4.22. 461 GW To develop a more detailed membership reporting system to show trends and reflect promotional changes. **Ongoing to further develop. Open.**
- 4.23. 462 DL To follow up Strathclyde New Horizons request. **Completed. Closed.**

5. BMAA Awards

- 5.1. The following award winners were agreed after consideration of all nominations submitted by BMAA members.

The BMAA Medal	Gerry Breen
The Brian Cosgrove Award	Colin Johnson
The Keith Negal Trophy	Doug & Mandy Coppin
The Steve Hunt Memorial Trophy	Michael Stalker

GW to write: background for awards and tips for a successful nomination to be published on the website; wording change to nomination form to clarify that the Council may make an award other than that nominated. **Action 465 GW.**

6. MEMBER'S REPORTS

- 6.1. TB the Open Series, further information to be published in February MF. New pages being developed on the BMAA website.
- 6.2. FT Simulator proposal. Has asked two alternative trailer suppliers for quotes.
- 6.3. RG Was aware of P&M Permit paperwork delays. GW explained that there was some internal conflict at the CAA which had caused delays. BMAA are aware and helping to resolve.
- 6.4. DL MF changes to improve layout as a result of discussions are being well received.
- 6.5. TB Suggested that CE and Council articles for MF be circulated to avoid overlap and contradiction. GW advised that we may face an advertising loss as Lynx Avionics Limited is going into liquidation.
- 6.6. RH FAI report. The new President is communicating. This is a helpful change. RH is Assisting with 2019 EMC. 2020 WMC.
- 6.7. RH Airfields It has been suggested that some local councils have guidelines for planners that discriminate against microlights at airfields. The BMAA will formally challenge this if evidence can be obtained. The member to provide details to the BMAA.
- 6.8. RH Paul Hendry-Smith had reported supplier problems with materials for microlight construction.
- 6.9. RH Facebook. Going well. BMAA Forum, quite may not continue after this Autumn when renewal cost falls due.
- 6.10. RH RAeC Awards. There was only one award nominated by the BMAA for 2018.
- 6.11. RH BMAA Certificate for licence application. Had applied for own.

7. TREASURER'S REPORT

- 7.1. Supplied by GW Report reviewed.
- 7.2. TB Suggested developing more basic information for new comers on website.
- 7.3. RH Concerned that the BMAA is constantly losing money. RB to meet with GW to review accounts and budget. **Action 463 RB.**

8. CHIEF EXECUTIVE'S REPORT

- 8.1. Report reviewed.

9. CTO REPORT

- 9.1. Report reviewed.

10. CI REPORT

- 10.1. Report reviewed.

11. SO REPORT

- 11.1. Report reviewed.
- 11.2. RH Asked if the new NPPL Syllabus will be available on website. GW answered, not at this time. Possibly in the future.

12. Amanda Lord Report (Amanda joined the meeting at 1300)

- 12.1. AL will present at the BMAA Instructor seminar. Instructor seminar presentation content described. There will also be a presentation about best use of social media.
- 12.2. AL briefed the meeting on current actions promoting youth involvement with microlight flying.
- 12.3. Comments on BMAA use of social media. Improving, will monitor.
- 12.4. This is Microlighting handout being refreshed to promote the BMAA as well as microlight flying. To be completed by 12 Feb 2019
- 12.5. Discussed background to previous BMAA promotions and outcome from shows events attended.
- 12.6. 2019 BMAA show attendance programme. Plan 3 to 4 shows, non-aviation, attendances in 2019. Plus 2 to 3 aviation attendances. AL to identify 3 county type shows with costings and identify schools to jointly attend these events and agree their contribution (people, cost aircraft).
- 12.7. Simulator development. The principle of an exhibition trailer with or without simulator was discussed and agreed. There is to be a budget cap of £20,000 plus VAT. Annual running costs for 4 years. **All in Favour. Action 449 GW. To obtain costings for the purchase of a trailer by 8 Feb. Action 466 TB, AL to provide show costings by 1 Feb.**

(AL left the meeting)

13. ADMINISTRATOR REPORT

- 13.1. Report reviewed.
- 13.2. Promotional items. Several items were reviewed. Admin team to look into options which will highlight the BMAA rather than just branding the item.

14. NEW HORIZONS

- 14.1. DL Aston and Rugby projects visited. Both now on track following intervention.
- 14.2. Strathclyde. No further response following latest contact.
- 14.3. Wellingborough. Possible new build. To be visited in March to assess capability.

15. AOB

- 15.1. DL Syndicate aircraft. Cautioned that the BMAA should monitor the way that Syndicate aircraft are being used and how membership fees are considered.
- 15.2. TB Considered it important to have an AGM report for members regarding progress for promotion. **Action 467GW.**
- 15.3. Popham CFS sponsorship. Have offered through Popham 50 free BBQ tickets. Need to clarify when food will be available.
- 15.4. RH BMAA sticker. Revise to window sticker. Clear text.
- 15.5. RH Mick Broom has suggested that the BMAA revive a winter show.
- 15.6. RH asked for clarification on why the minimum age for a BMAA Bursary was set at 15. GW explained that this allowed the student to train to solo standard ahead of his 16th birthday. If training was taken earlier the delay before being able to fly solo meant that refresher training would be likely to be needed. This was not the best way to use the bursary funds.
- 15.7. RH had been contacted by a member accusing some Councils of advising planning officers to reject or discriminate against microlights. The member is to supply text and contacts for the BMAA to forward requesting confirmation or otherwise.

Meeting End 1645

DATE/TIME OF NEXT MEETING

April 15 Start 0930