

MINUTES OF THE 5th MEETING OF THE BMAA COUNCIL 2018
Monday 3rd December 2018
Deddington

Present

Rob Hughes	RH	Chairman
Richard Bisiker	RB	
Tim Burrow	TB	Vice Chairman
Rob Grimwood	RG	
Derek Lamb	DL	
Frank Thompson	FT	
Geoff Weighell	GW	Chief Executive

1. APOLOGIES FOR ABSENCE

1.1. Gavin Teasdale.

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

2.1. RH Proposed. RB Second. All in favour.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

- 3.1. 4.3 Spamfield. Contact to offer support 2019 **Action 446 GW.**
- 3.2. 4.7 Events Calendar for BMAA attendance 2019. Amanda Lord to be asked to develop with Publicity & M Sc. TB & FT. For the next meeting. **Action 447 TB, FT, AL.**
- 3.3. 4.8 427 open
- 3.4. 4.14 To publish availability of Aerotow aircraft Permit fee consideration. **Action 448 GW**
- 3.5. 6.6 Use of donation. Develop simulator trailer. First supplier unable to accommodate at this time, has provided contact for alternative. Possibly combine weightshift and three axis. **Action 449 GW.**
- 3.6. G-INFO. CAA right to publish. Responses from CAA are adamant that they are required by law to publish the personal information currently shown on G-INFO. There are no further actions that the BMAA can reasonably take and the BMAA offers a solution C/O address. DL to ask G Hill to publish BMAA actions and option for BMAA C/O. **Action 450 DL.**
- 3.7. P&M / a member. Refusal to supply parts. GW had clarified that the member can purchase parts through another dealer and so there is no airworthiness concern. GW to close with member. **Action 451 GW.**

4. ACTION LIST

- 4.1. 351 S&R SC to discuss ways in which a BMAA staff member could be used to create website campaigns and maintain interest in the BMAA website after its launch. Remains open until completion of marketing strategy. **Closed.**
- 4.2. 383 RB Develop an event template for use by organisers of BMAA events. To undertake investigation and prepare template. To publicise in MF March 2019. To be reviewed in the Council meeting of January 2019. **Open.**
- 4.3. 398 T SC & GW To lead 600 Kg option discussions and action. EASA BR change to come into effect 11/09/2018. 600 Kg progress discussion. Potential for change discussed. Meeting

with the CAA on the 20th September to clarify current thinking and influence to suit BMAA members. **Completed Closed. BMAA to continue to promote the benefits of increasing the microlight MTOM to members and other organisations including the UK CAA.**

- 4.4. 427 GW to create a BMAA award, Certificate of Appreciation (?), sub BMAA Medal. **Open.**
- 4.5. 429 RB Company Risk Management register with recovery actions. Draft produced for comment. RB to feedback. RB to discuss with GW and suggest any amendments. **Reviewed and agreed by RB and GW. Completed. Closed.**
- 4.6. 432 RH To prepare to commission a promotional video. **No positive progress so far. Open.**
- 4.7. 435 GW Licence Certificate. Check if possible to offer previous applicants with certificates. **Arrange to add news item to Facebook and publicise. Closed.**
- 4.8. 436 RH & GW Write to AA (RH) and DS Sandown (GW) to thank and offer continued support. **RH completed. GW to confirm. Closed.**
- 4.9. 437 GW To publish policy of whole ownership of aircraft by BMAA members for airworthiness activity in MF. £400 Permit fee payable by any non-member, including part owners. **Completed. Closed.**
- 4.10. 438 GW Competition Risk Assessment review to produce a generic example thought to be more appropriate for competition events than the current BMAA document. The draft will be completed for review at the next BMAA Council meeting. **Closed.** Discussed agreed to develop further guidance for event organisers to assist with RA. **Action 452. RB & TB**
- 4.11. 439 GT & GW to meet to prepare budget and agree future financial reporting. **There has been no formal report from the Treasurer for this meeting. Reporting format to be agreed. RH to discuss reporting with GT. Action 453 RH.**
- 4.12. 440 GT A member has queried the 2017 fee increase for pre-1984 aircraft permits. GT to respond to query. **No report from GT. Open**
- 4.13. 441 GW CAA G-INFO database website. GW to approach the CAA GDPR Compliance Officer to challenge. **See 3.6 Closed**
- 4.14. 442 TB Qualified first aiders to be present at a BMAA event. Council agreed to change the requirement as included within the current document at 4.1. TB to write replacement text for 4.1. **Wording change supplied by TB. A draft revision was reviewed. A revised version was agreed for publication. Closed.**
- 4.15. 443 GW Quarterly Member surveys. GW to forward latest survey to Council. **Completed. Closed.**
- 4.16. 444 DL To take over New Horizons projects with assistance from GW. **Completed. Closed.**
- 4.17. 445 All. Director Evaluation papers to be sent to RB. Not sent to all yet. **Action. RB to send again. Open.**

5. MEMBER'S REPORTS

- 5.1. TB First aid course attended. Very good course.
- 5.2. TB Open Series. 7 dates confirmed for 2019. MF article published December. Full launch February MF 2019. Own website and to be published on BMAA website. Tie in with Wings scheme when launched.

- 5.3. RG Training Committee meeting. New syllabus completed thanks to John Teesdale completing the work. RB suggested promoting sales to existing pilots.
- 5.4. RG Instructor Seminar 12/02/2019. **Invite Amanda Lord to attend and present to follow up 2018 schools survey. Action 454 GW.**
- 5.5. RG GW 121 carried out. **To be completed following response from GW. Action 455 GW.**
- 5.6. FT Simulator £50 donation from Castle Coombe. £100 donation from model engineering. Foot throttle/brakes/instruments not working. All parts to be repaired before next event. **Action 456FT.**
- 5.7. DL MF Skype meeting with editorial team and AL. Some changes will be made to layout in accordance with responses from members and BMAA Council and Staff. Discussion related to layout and presentation of reports from CE and Council to promote BMAA activity. Technical and training articles written by non-BMAA staff to be submitted to BMAA staff for review prior to publication. DL to discuss with MF editorial staff. **Action 457 DL.**
- 5.8. DL Need for a replacement advertising executive for MF due to retirement of Paul Henry. Advertise position in MF. **Action 458 DL.**
- 5.9. DL Editorial staff fee increase request. Agreed to offer 2.85%. **Action 459 DL.**
- 5.10. RH FAI Conference. Emphasis on Drone activity. New President elected. Manifesto for preservation of airspace for airports. World Air Games 2020, no progress on planning. Possible postponement or cancelation. Working on Strategy and IT.
- 5.11. RH CIMA meeting report submitted. RB suggested that FAI and CIMA reports should be published to members. **Action 460 RH.**
- 5.12. RH Administration of Facebook. Monitor use for excessive advertising content.
- 5.13. RH YouTube encourage upload of videos.
- 5.14. RH BMAA Forum, paid fee for next year.
- 5.15. RH BBC Hunted program. There had been an enquiry about the use of microlights.
- 5.16. RH Disabled query passed on to Steve Slade.

6. TREASURER'S REPORT

- 6.1. Simple report submitted on behalf of the Treasurer by GW.
- 6.2. RH maintained that AL costs should be covered from reserves for first year.
- 6.3. RG Proposed to increase fees, other than membership fees, from 1/1/2019. Fees to be increased based upon 3%. RB Second. All agreed.
- 6.4. Membership numbers to be reported in detail to understand reason for joining and measure of success of initiatives. **Action 461 GW.**

7. CHIEF EXECUTIVE'S REPORT

- 7.1. Report reviewed.
- 7.2. 70kg, no pilot licensing/certification progress expected before 2020.
- 7.3. RB asked for greater detail in reports on meetings attended.

7.4. Tech Office audit. No findings. Council congratulations.

8. CTO REPORT

8.1. Report reviewed.

8.2. Requirements to increase MTOW of existing aircraft discussed. How will affect SS aircraft?

9. CI REPORT

9.1. Report reviewed.

9.2. Courses. Fees discussed. Courses should not be run at a cost to the BMAA.

10. SO REPORT

10.1. Report reviewed.

11. ADMINISTRATOR REPORT

11.1. Report reviewed.

12. NEW HORIZONS

12.1. DL. Visited Rugby project which appears to be running well. Aston project to be visited in December to review progress. Strathclyde project application followed up with updated requirements. No further response. DL to follow up. **Action 462 DL.**

12.2. BBC One Show, has shown interest in featuring an aircraft build.

13. AOB

13.1. AL report. Request report to be based upon criteria of contract. Current progress reported. To prioritise key areas of work. Develop schools' incentive package with Council members.

13.2. RH RAeC Call for Awards nominations. None so far.

13.3. RH CIMA Invited by FFPLUM to speak at their general conference. Promotional sticker, suggest similar for BMAA.

13.4. RH David Bremner has written a book about his Scout.

13.5. RH Wish Kim Taylor a happy retirement from the Royal Helicopter Flight.

13.6.

DATE/TIME OF NEXT MEETING

18 February 2019 0930

End 1442