

MINUTES OF THE 4th MEETING OF THE BMAA COUNCIL 2018
Monday 3rd September 2018
Deddington, 1000

Present

Rob Hughes	RH	Chairman
Richard Bisiker	RB	
Tim Burrow	TB	
Rob Grimwood	RG	
Derek Lamb	DL	
Gavin Teasdale	GT	Treasurer
Frank Thompson	FT	
Geoff Weighell	GW	Chief Executive

1. APOLOGIES FOR ABSENCE

- 1.1. Andy Aiken has resigned from the BMAA Council due to pressure of work, effective 3rd September 2018.

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

- 2.1. FT Proposed. RH Second. All in favour. RB Abstained (not present at the June meeting).

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

- 3.1. None

4. ACTION LIST (attached)

- 4.1. 351 S&R SC to discuss ways in which a BMAA staff member could be used to create website campaigns and maintain interest in the BMAA website after its launch. Remains open until completion of marketing strategy.
- 4.2. 383 RB Develop an event template for use by organisers of BMAA events. To undertake investigation and prepare template. To publicise in MF March 2019. To be reviewed in the Council meeting of February 2019. Open.
- 4.3. 389 AA To liaise with Sandown to co-operate with Spamfield 2018. Action completed. Closed. Follow up actions. Write to AA (RH) and DS Sandown (GW) to thank and offer continued support. **Action 436 RH & GW.**
- 4.4. 398 T SC & GW To lead 600 Kg option discussions and action. EASA BR change to come into effect 11/09/2018. 600 Kg progress discussion. Potential for change discussed. Meeting with the CAA on the 20th September to clarify current thinking and influence to suit BMAA members. Open.
- 4.5. 403 FT To progress development of listing and promotion of flight training opportunities for disabled people. To publish on BMAA website. Completed. Closed.
- 4.6. 418 GW Enable family membership log ins for the web site. Completed. Closed.
- 4.7. 420 FT BMAA at events. Local schools to be invited to attend with an aircraft and staff. BMAA to pay costs. FT to contact schools to obtain assistance at events. Poor response. Suggest review after membership research report. Closed

- 4.8. 427 GW to create a BMAA award, Certificate of Appreciation (?), sub BMAA Medal. Open.
- 4.9. 428 GW to write plan to manage 600kg aircraft to propose to CAA. Completed. Closed.
- 4.10. 429 RB Company Risk Management register with recovery actions. Draft produced for comment. RB to feedback. RB to discuss with GW and suggest any amendments. Open.
- 4.11. 430 TB First Aid course for competition organisers. TB to liaise with R Mott to complete. Completed. Closed.
- 4.12. 431 GW To nominate Rob Hughes for RAeC FAI Committee Chairman. Rob was elected to the position. Completed. Closed.
- 4.13. 432 RH To prepare to commission a promotional video. Held over until after the Strategy meeting in September. Open.
- 4.14. 433 GW All aircraft owners to be BMAA members for all BMAA airworthiness activities. Agreed in principle. GW to prepare briefing paper. Completed. Closed. GW to publish notice to members in October MF. Policy change to start January 2019. £400 permit fee payable by any non-member, including part owners. **Action 437 GW.**
- 4.15. 434 GW Microlight Helicopters. Have exploratory discussion with proposer. Has discussed further with proposer and CAA. Will discuss further with CAA at forthcoming meeting. Closed.
- 4.16. 435 GW Licence Certificate. Check if possible to offer previous applicants with certificates. Open.

5. MEMBER'S REPORTS

- 5.1. DL Proposed MF Expenses limit increase £3,800 to £4,000. Suggest an annual review of expenses as required. GT second. All agreed. MF editorial staff fee rates to be agreed on an annual basis and are not automatically tied to BMAA staff salary review, although this might be used as a guide.
- 5.2. TB The Competition SC are conducting A Competition Risk Assessment review to produce a generic example thought to be more appropriate for competition events than the current BMAA document. The draft will be completed for review at the next BMAA Council meeting. **Action 438 TB.**
- 5.3. TB Competition SC meeting. Presented plans to develop events to replace traditional competitions aimed at encouraging more participation.
- 5.4. RH Had visited Turkey for World Air Games inspection visit as CIMA representative.
- 5.5. RH Attended FAI Strategy meeting as RAeC representative.
- 5.6. RH Will attend the FAI AGM as RAeC representative.

6. TREASURER'S REPORT (attached)

- 6.1. GT Presented a report. Possible 2017-18 trading deficit, although the position at the end of month 11 of the financial year is identical to previous the year. Balance sheet is healthy with adequate reserves of cash at bank and ownership of the building.

- 6.2. Staff salary review. GW had presented a paper advising the treasurer of previous salary review policy taking the average of the UK CPI and RPI. For the current period this equates to 2.85%. The implications were discussed and a proposal made by GT, seconded by DL, to agree this policy figure for 2018-19. 6 in favour, 1 against. Carried.
- 6.3. GT and GW to meet to prepare budget and agree future financial reporting. **Action 439 GT & GW**
- 6.4. A member had queried the 2017 fee increase for pre-1984 aircraft permits. GT to respond to query. **Action 440 GT**
- 6.5. There had been an email from Paul Dewhurst questioning the wisdom of applying a fee for re-processing incorrectly submitted NPPL applications. He felt this would alienate schools at a time when the BMAA is trying to increase membership. GW responded that despite significant measures taken by the BMAA to help applicants complete applications accurately there remained a few instructors who continued to make little or no effort when checking and completing applications. The time taken to process these was preventing other work being done and so reluctantly an additional fee had been levied. It would only affect very few applications.
- 6.6. Use of donation from Dr Ian Brewster. The BMAA has been a beneficiary in the will of a recently deceased member. The members of Council discussed how the money might be spent to have long lasting benefit. GW has suggested replacing the simulator. Other ideas requested.

7. CHIEF EXECUTIVE'S REPORT (attached)

- 7.1. Report reviewed.
- 7.2. LAA Rally attended. Useful contact with members. Had spoke with the Aviation Minister, Baroness Liz Sugg, about regulatory concerns including airspace processes and poor timeliness of CAA. Commented on very poor state of BMAA simulator. Features not working, broken TV stands, damaged metal and composites, generally filthy. Requested that FT addressed.
- 7.3. G-INFO There is continuing concern over the publishing of personal details on the CAA G-INFO database site. GW to approach the CAA GDPR Compliance Officer to challenge.
Action 441 GW

8. CTO REPORT (attached)

- 8.1. Report reviewed.
- 8.2. EV-97 potential loss of A8-1 responsible for type. This may affect parts supply and airworthiness oversight responsibility. The BMAA has discussed with Evektor, UK CAA and a potential new UK manufacturer.
- 8.3. P&M has made a complaint that the BMAA are approving repair work being carried out by a third party agency to the detriment of P&M. GW briefed the meeting on the circumstances that caused the complaint. The BMAA is acting in accordance with previous procedures and has advised P&M of such and invited discussion.

9. CI REPORT (attached)

- 9.1. Report reviewed.

10. SO REPORT (attached)

- 10.1. Report reviewed.
- 10.2. Risk assessments. Lack of first aid cover for competition events has prevented BMAA CE and FTL&SO approving RAs. Discussion over the validity of the BMAA risk assessment requirement for qualified first aiders to be present at a BMAA event. Council agreed to change the requirement as included within the current document at 4.1. TB to write replacement text for 4.1. **Action 442 TB**

11. ADMINISTRATOR REPORT

- 11.1. Member surveys. GW to forward latest survey to Council. **Action 443 GW**

12. NEW HORIZONS

- 12.1. There was no report from Andy Aiken. DL to take over project responsibility. GW to assist take over. **Action 444 DL & GW**

13. AOB

- 13.1. RB Director Evaluation requests not returned. All asked to complete and send to RB. **Action 445 All Directors**
- 13.2. FT Possible BMAA attendance and fly-in at a Scout jamboree 2020.
- 13.3. DL asked if the BMAA was taking any action in light of the grant of the Farnborough ACP. GW explained that a statement had been made by the GAA including input from the BMAA.

DATE/TIME OF NEXT MEETING

24 September Strategy meeting.

End 1615

Election of Council Vice Chairman.

There were nominations for RB and TB. RB declined to stand and so TB was appointed.