

MINUTES OF THE 2nd MEETING OF THE BMAA COUNCIL 2018
Monday 16th April 2018
Deddington, 1000

Present

Andy Aiken	AA	Chairman
Tim Burrow	TB	
Rob Grimwood	RG	Vice Chairman / Treasurer
Rob Hughes	RH	
Frank Thompson	FT	
Geoff Weighell	GW	Chief Executive

1. APOLOGIES FOR ABSENCE

Richard Bisiker RB

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

2.1. FT & RH asked for text changes. These were made and the minutes were signed by AA.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

3.1. None

4. ACTION LIST (attached)

- 4.1. 334 AA to look for an opportunity to obtain third party insurance for pilots to be included in the BMAA membership fee. AA will write a report for the membership. **Action AA Completed in April MF Chairman's Airwaves. Closed.**
- 4.2. 351 S&RSc RG to discuss ways in which a BMAA staff member could be used to create website campaigns and maintain interest in the BMAA website after its launch. **Open, waiting for development of marketing role.**
- 4.3. 363 GW to develop a monthly membership payment system. Target to complete late February 2018. **Completed. Closed.**
- 4.4. 383 AA & RB to develop an event template for use by organisers of BMAA events. **Open, AA has completed a draft to be circulated to Council members for review.**
- 4.5. 389 AA to liaise with Sandown to co-operate with Spamfield 2018. **Open Sandown will organise and insure. BMAA will support / sponsor but not be liable as organisers. AA to suggest that there is a BMAA member event discount.**
- 4.6. 390 RG GW to develop and promote encouragement for pilots of 70Kg aircraft to take training. Had meeting with BHPA. BMAA to publish plans for training promotion in *April MF*. **Open. Article published in April MF. Closed.**
- 4.7. 392 RB to conduct a Director Effectiveness Review. **Open.** RB to resend information request form again to current members. **Sent 16/04/18. Closed.**
- 4.8. 397 RH to arrange for a "free lunch" to be made available for members attending the 2018 AGM. Popham will be expanded. Possible link to CFS as sponsors. **CFS have sponsored the event tent and so not able to sponsor the AGM. BMAA promotional items will be given to attendees. Closed.**

- 4.9. 398 RG **and TSc** to lead 600 Kg option discussions and action. **No further response from CAA. GW to write to CAA to express continued concern that no action has been taken to address changes to Annex 1 of Basic Regulation. Further action to go to DfT.**
- 4.10. 401 GW to develop a Company Risk Management register with recovery actions. **Open, the document has been started. Planned completion in May 2018.**
- 4.11. 402 FT to propose a project plan for running the simulator to include a list of events that the BMAA will attend in 2018, together with costs. Costs and suggested venues provided. Further discussion as Agenda item. **Closed.**
- 4.12. 403 FT to progress development of listing and promotion of flight training opportunities for disabled people. **Feedback to be developed for publication on the BMAA website. For next meeting.**
- 4.13. 404 RH to inform editorial staff that the Council wish the MF Buyers' Guide and BMAA Directory to be discontinued to make room for other content. **RH has informed the editorial staff. Closed.**
- 4.14. 405 TB to review how microlight competitions may be developed to be used for promotion of microlight flying. **Closed.**
- 4.15. 406 RG GW 70 kg aircraft. Intention to develop MF article for April publication on how the BMAA is to promote existing training options available for safe pilot training. **Action covered by Action 390. Delete.**
- 4.16. 407 GW to track membership numbers over the previous five years and present. **Completed Closed.**
- 4.17. 408 GW Report financial trends monthly rather than quarterly. **Completed Closed.**
- 4.18. 409 RG to include membership numbers in the Treasurer's report along with finances associated with membership. **Ongoing.**
- 4.19. 410 RH to take action to determine how the Treasurer's reporting could be changed to provide better information for Council members. **RH presented idea for content and presentation of financial reporting. Closed.**
- 4.20. 411 TB FT Simulator to identify four shows to attend and engage with local flying schools. To report to next meeting. **Discussed under Agenda item. Closed.**
- 4.21. 412 RH GW Request RAeC and FAI award nominations through the BMAA. **BMAA Staff to include promotion of other awards with BMAA awards. Open.**
- 4.22. 413 AA New Horizons. AA to ensure oversight of the projects. Develop alternative oversight for future projects. **AA will take over following completion of current projects. Closed.**
- 4.23. 414 GW 600kg. No apparent CAA progress. GW to write to encourage progress. **Covered in Action 398. Closed.**
- 4.24. 415 AA to respond to R Godin's request to reconsider termination of membership. **Completed. Closed. AA to file response for any future reference. Closed.**
- 4.25. 416 GW Review ways to display microlight schools' locations on the BMAA web site. **Completed. Closed.**
- 4.26. 417 ALL Members to produce members' reports for MF. **Reconsidered to rotate a single Council member article per issue. FT to write for June 2018. Action 419 RH to create list and inform editorial staff.**

- 4.27. 418 GW Enable family membership log ins for the web site. **Waiting for a response from database supplier. Open.**

5. TREASURER'S REPORT

- 5.1. Discussion. Presented
5.2. RH Presentation.
5.3. RG informed Council that he would be retiring the post of Treasurer at the 2018 AGM.

6. CHIEF EXECUTIVE'S REPORT (attached)

- 6.1. Report reviewed.

7. CTO REPORT (attached)

- 7.1. Report reviewed.

8. CI REPORT (attached)

- 8.1. Report reviewed.

9. SO REPORT (attached)

- 9.1. A report was delivered.

10. ADMINISTRATOR REPORT

- 10.1. Report reviewed.

11. MEMBER'S REPORTS

- 11.1. FT Events where the simulator will attend already booked:
May 5th and 6th Popham
May 28th Wings and Wheels Bideford Gliding Club
June 30th & July 1st Essex Scouts Jamboree

Other events were discussed in detail. It was agreed to exhibit at the LAA Rally in September. BMAA would not exhibit at AeroExpo UK. It is planned to attend up to two other country events in 2018. FT Local schools to be invited to attend with an aircraft and staff. BMAA to pay costs. **Action 420 FT to contact schools to obtain assistance at events.**

- 11.2. RG Instructor Seminar considered a success with many short talks.
11.3. RG Bursary selection going ahead. Planning for a selection day in June if possible so that recipients could use their awards during the summer holidays.
11.4. RH Forum working, quiet but still going.
11.5. RH RAeC. The current Chairman is standing down. No nominations for the position yet.
11.6. RH RAeC FAI. There is a general feeling of disappointment in FAI output and significant financial concerns. The FAI has invited heads of National Aero Clubs to a strategy meeting. RAeC will hold FAI governance to account for current failings.

- 11.7. RH RAeC EAS report considered. David Roberts is retiring as President.
- 11.8. RH RAeC 2017 Awards Ceremony in May 2018 at the RAF Club, London. The Duke of York will present awards.
- 11.9. RH Wings scheme. Asked GW to update the BMAA Colibri award organisers as they were unaware of the scheme. **Action 421 GW.**
- 11.10. RH World Games 2021, there will be an Airsports slot. FAI World Air Games 2020 Microlight & Paramotor events.
- 11.11. TB raised issue of communication and disagreement between event organiser and BMAA CE, TB and GW acknowledged both parties had given reactions and or replies which upon reflection could have been handled better. TB to update organiser regarding the discussion. GW to ask BMAA staff for a volunteer for the first event at Preston Capes to help out. RG suggested that Competition organisers attend a BMAA First Aid Course paid for by BMAA from the Competition sponsorship funding. **Action 422 GW to arrange a First Aid course for competition organisers.**
- 11.12. TB Instructor Seminar. Reported some comments from instructors present indicating that they believe the LAA is better at self-promotion. BMAA Flight Vouchers, some hadn't realised that landowners may have the required insurance in place. Positive feedback for BMAA going to Events for promotion. Venue cold.

12. AGM

- 12.1. The AGM is confirmed as 1500hrs in the Presentation Tent during the Popham Microlight Trade Fair. Members have free entry to AGM. Any member wishing to attend the AGM, but not the Microlight Trade Fair will be advised to meet at the entrance gate at 1440 to be escorted to the AGM by a member of the BMAA Staff. Pre-notification to ensure no one is left behind is requested. New logo BMAA mugs and stickers for members who attend. GW to inform members of AGM arrangements by email and through the BMAA website. **Action 423 GW.**
- 12.2. The AGM Agenda and details of Council Proposals was discussed. GW to circulate the AGM Agenda and Proposals to the membership. **Action 424 GW.**
- 12.3. All BMAA members are to be reminded of the invitation to stand for co-option to the Council and asked to make these known no later than Monday 30th April. **Action 425 GW.**
- 12.4. First Council Meeting to be held immediately after the AGM so that co-option can be considered.

13. New Horizons

- 13.1. Benenden. Complete ready to test fly. Others expected 2019. AA to review progress of current New Horizons projects with Terry Viner. **Action 426 AA.**

14. AOB

- 14.1. TB Requested Facebook Administrator status. Agreed.
- 14.2. RH Request from member, Dan Burton, for flight recorder, oxygen equipment and transponder loan for altitude record.
- 14.3. Matters raised by Richard Bisiker:
 - 14.3.1. Action 392 – documents resent 16/04/2018 by RB. Action closed.
 - 14.3.2. Progress action 401 – Reported under Action List
 - 14.3.3. Comments on use of the title CEO. O to be dropped as requested.

- 14.3.4. Request for current Articles of Association to be added to Drobox.
- 14.3.5. Reference to GDPR in Administrator report. The prime responsibility for data control is that of the CE.

15. DATE/TIME OF NEXT MEETING

Popham Airfield.

05/05/2018 Post AGM.