

MINUTES OF THE 1st MEETING OF THE BMAA COUNCIL 2018
Monday 19th February 2018
Deddington, 1005

Present

Andy Aiken	AA	Chairman
Richard Bisiker	RB	
Tim Burrow	TB	
Rob Grimwood	RG	Vice Chairman / Treasurer
Rob Hughes	RH	
Frank Thompson	FT	
Geoff Weighell	GW	Chief Executive

1. APOLOGIES FOR ABSENCE

None

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.

- 2.1. Finance sub-committee chair RG, not RB. Text changed.
- 2.2. Wording in 7.7.1 amended.
- 2.3. 9.3 BMAA Forum. Changed emphasis to say that all Council members should promote the forum as a line of communication.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

- 3.1. Action 391 Open Add Richard Bisiker, doc to review in Feb. (This considered to be an ongoing task rather than a specific action.)
- 3.2. From 7.7.1 Action to develop a Company Risk Management register with recovery actions.
Action 401 GW

4. MEMBER'S REPORTS

- 4.1. FT Simulator report. 10 shows attended in 2017. Greater donations from non-aviation events. Plans to do more events in 2018 and will need assistance. Donations from the simulator go to build-a-plane. Discussion, that the funding should be considered as part of the marketing budget. Further costs for maintenance expected.

Discussed principle of event attendance. These events should be ones at which there will be potential to sell microlighting to the public. Other events, such as flying clubs, attended at cost to the event organiser. Action FT to propose a project plan for running the simulator to include a list of events that the BMAA will attend in 2018, together with costs. To include details of the parameters that will be used to decide what makes an event one that the BMAA will attend. **Action 402 FT**

Essential maintenance and improvements to Simulator to be completed before Popham.

- 4.2. FT Flying for the disabled. Visited Aerobility. They fit aircraft out for disabled flyers but do not offer training. May ask the BMAA for assistance with a future 600kg aircraft project.

- 4.3. GW has generated list of schools offering training for disabled (Action 353). Will pass to FT for progressing development of listing and promotion of flight training opportunities for disabled people. **Action 403 FT**
- 4.4. RH Publications Suggested moving some information from *MF* to the website. E.g. Buyers guide. BMAA directory. RH to inform editorial staff that this is the Council wish. **Action 404 RH**
- 4.5. RH Approach from Belgium to assist with flight from Belgium and France to Old Warden in July. Possibly assist with overflight permissions.
- 4.6. RH Royal Aero Club report. (*Report provided*) New newsletter editor. BMAA to forward to members.
- 4.7. RH Royal Aero Club Seminar for association members. Data Protection Changes.
- 4.8. RH CAP 403 event document. Changes. Potential effect on BMAA activity.
- 4.9. RH BHPA can issue FAI sporting licenses for foot launched aircraft. BMAA can too.
- 4.10. RH BPA (parachute) to become BSDA (sky diving).
- 4.11. RH CIMA paramotor. Invited to the World Air Games 2020. (*CIMA Minutes provided.*)
- 4.12. RH future of microlight competitions, and their development, as promotion for microlight flying. Action TB to progress through Competition SC. **Action 405 TB**
- 4.13. RG BMAA instructor seminar organised by Training Committee. 20/02/18
- 4.14. RG Met with Ian Curren of BHPA, Paul Dewhurst and GW to discuss training for sub 70kg aircraft. Intention for the BMAA to promote existing training options available for safe pilot training. Intention to develop MF article for April publication.

5. ACTION LIST

- 5.1. 334 AA to look for an opportunity to obtain third party insurance for pilots to be included in the BMAA membership fee. On review of past investigation and current policy costs it is not believed to be possible to create a bulk scheme that is affordable or beneficial to the membership. AA will write a report for the membership. **Action 334 AA**
- 5.2. 351 S&RSc RG to discuss ways in which a BMAA staff member could be used to create website campaigns and maintain interest in the BMAA website after its launch. Ref marketing. Open with marketing planning.
- 5.3. 353 GW to draw up a list of disabled microlighting facilities and submit to GW for inclusion on the BMAA website for information. **Closed.** Pass list to FT to progress.
- 5.4. 363 GW to develop a monthly membership payment system. Target to complete late February 2018.
- 5.5. 383 AA RB to develop an event template for use by organisers of BMAA events. No action so far. **AA** Draft template to be produced for review ahead of next meeting.
- 5.6. 389 AA to liaise with Sandown to co-operate with Spamfield 2018. **Open**

- 5.7. 390 RG GW to develop and promote encouragement for pilots of 70Kg aircraft to take training. Had meeting with BHPA. BMAA to publish plans for training promotion in *April MF*. **Open.**
- 5.8. 391 RB GW to develop a "vision plan". Closed as Action. To be included as an agenda item. **Closed.**
- 5.9. 392 RB to conduct a Director Effectiveness Review. RB to resend information request form again to current members. **Open.**
- 5.10. 395 FT to consider options for simulator development. Discussed as part of marketing strategy. **Closed.**
- 5.11. 397 RH to arrange for a "free lunch" to be made available for members attending the 2018 AGM. Popham will be expanded. Possible link to CFS as sponsors. **Open**
- 5.12. 398 RG to lead 600 Kg option discussions and action. Discussed with item AOB. **Open**
- 5.13. 400 RG GW to consider if additional pages can be financed in MF as part of the budget planning. **Closed** see 4.4

6. TREASURER'S REPORT

- 6.1. Reviewed.
- 6.2. GW to track membership numbers over the previous five years and present. **Action 407 GW**
- 6.3. GW Report financial trends monthly rather than quarterly. **Action 408 GW**
- 6.4. RG to include membership numbers in the Treasurer's report along with finances associated with membership. **Action 409 RG**
- 6.5. RH to take action to determine how the Treasurer's reporting could be changed to provide better information for Council members. **Action 410 RH**

7. CHIEF EXECUTIVE'S REPORT

- 7.1. Report reviewed.
- 7.2. RB questioned the BMAA's role within GASCo.

8. CTO REPORT

- 8.1. Report reviewed.
- 8.2. Check flying video. RG to progress. RH questioned how the cost would be calculated. RG responded that he usually charges £40 an hour for work.
- 8.3. Lack of progress from CAA on A8-1 oversight.

9. CI REPORT

- 9.1. Report reviewed.

10. SO REPORT

- 10.1. Report reviewed.
- 10.2. RH asked about ultimate goals.
- 10.3. TB asked for details of the changes to the training syllabus.

11. ADMINISTRATOR REPORT

- 11.1. Invitation to Council members to attend the BMAA Instructor Seminar query.

12. MARKETING

- 12.1. RH suggestions for review of promotions with emphasis on social media.
- 12.2. Make more use of British Microlighting design.
- 12.3. RG suggested 2018 programme of events at local/county shows. TB Attendance at events should be branded by BMAA with assistance from local schools. Action TB & FT to identify four shows to attend and engage with local schools. To report to next meeting. **Action 411 TB & FT.**

13. BMAA AWARDS

- 13.1. BMAA Medal - Nigel Beale
- 13.2. Brian Cosgrove Award - Raphael O'Carroll
- 13.3. Keith Negal Trophy - Danial Subhani
- 13.4. Steve Hunt Memorial Trophy - Not awarded
- 13.5. Chairman's Award – Not awarded
- 13.6. Request RAeC and FAI award nominations through the BMAA. **Action 412 RH and GW.**

14. NEW HORIZONS REPORT

- 14.1. Report received. AA to ensure oversight of the projects. Develop alternative oversight for future projects. **Action 413 AA**

15. AOB

- 15.1. AA 600kg. No apparent CAA progress. GW to write to encourage progress. **Action 414 GW.**
- 15.2. TB eMF distribution.
- 15.3. RG BMAA voucher providers. Reasons for low take up, possibly the need for public liability insurance. Review ways to display microlight schools' locations on the BMAA web site. **Action 416 GW.**
- 15.4. Better reporting of Council Minutes to members. Minutes to be added to the website 14 days after the meeting. Members to produce members' reports for MF. **Action 417 All Members.**

15.5. RH Joan Walsh family membership log ins. Is more than one possible? GW to action. **Action 418 GW.**

15.6. RG GW fully back to work.

DATE/TIME OF NEXT MEETING

16 April 2018 1000

Agenda items no later than 8th April.

Closed 1650