

MINUTES OF THE 4th MEETING OF THE BMAA COUNCIL 2017
Monday 6th November 2017
at Deddington, 0930

PRESENT

Rob Hughes	RH	Chairman
Andy Aiken	AA	
Richard Bisiker	RB	Vice Chairman
Rob Grimwood	RG	Treasurer
Spencer Harvey	SH	
Geoff Weighell	GW	Chief Executive

1. APOLOGIES FOR ABSENCE

Terry Viner TV

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS (June 2017, September 2017).

2.1. RH Proposed. RB Second. Unanimously approved.

3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

3.1. 600 Kg aircraft. RH had received an email report from Paul Dewhurst following an EMF meeting. Possible changes to be considered by BMAA. A team will be set up to discuss and progress.

4. ACTION LIST (attached)

- 4.1. 307 NPPL Certificate. Changes made to avoid possible confusion in that recipients may think that it is their licence. Agreed. **Closed.**
- 4.2. 334 Third party insurance for members. SH to follow up and obtain costs within two weeks and report to GW. **Open.**
- 4.3. 342 RH Promotional banners. Completed. **Closed.**
- 4.4. 351 Website campaigns. Review when considering marketing position. **Open.**
- 4.5. 353 Disabled pilot opportunities. GW has contacted schools and is compiling a list of those with experience and facilities. **Open.**
- 4.6. 356 Spamfield 2017. Completed. **Closed** BMAA would like to be more involved in running 2018 event. AA to discuss with Dan at Sandown how this could be achieved. **Action 389 AA.**
- 4.7. 363 Monthly DD memberships. A way has been found to make this possible and will be available when the new website is launched. Initially for new members only. **Open.**
- 4.8. 367 Motor cycle magazine advertisement completed. Sunshine Radio to take up offer. **Closed.**
- 4.9. 370 Develop marketing role specifications. Action completed by RH and RB. **Closed.** RG commented that he, Chair of SSC, was not included in development of the post or

advertising decision.

- 4.10. 373 Approval of 2015-2016 accounts. Agreed to request approval at the 2017 AGM. **Closed**
- 4.11. 378 Training Liaison and Safety Officer. John Teesdale appointed and now working. **Closed.**
- 4.12. 383 Running Events template. AA to progress and report to GW. **Open.** GW reported that a new Risk Assessment Guide had been written. GW to distribute RA guide to Council members for information.
- 4.13. 384 RB Process for approving accounts. No further action. **Closed.**
- 4.14. 385 RH to approach Popham to see if the BMAA could hold the 2018 BMAA AGM at Popham. Popham has confirmed they will host the AGM. Completed. **Closed.** Proposed to start at 1300 to allow members time to both fly in and out. Suggested offer a free lunch (burger or similar) for attendees.
- 4.15. 386 See Action 370 Completed. **Closed.**
- 4.16. 387 GW to provide graphical information for income and expenditure trends. Completed. **Closed.**
- 4.17. 388 GAA Airspace advisor. GW to communicate BMAA decision not to contribute. Completed. **Closed.**

5. STRATEGY WORKSHOP AND DISCUSSION

- 5.1. RG Training committee is considering how to encourage pilots of “up to 70 Kg aircraft” to take pilot training. Discussed and encouraged. RG to work with GW to develop and promote. **Action 390 RG & GW.**
- 5.2. RB Governance discussion. Develop Vision – for example “the next five years”. Updated AoA to be agreed at the AGM. Promote in MF. GW to develop Vision Plan based upon current activities. **Action 391 GW.**

Board Effectiveness Review. RB to distribute questionnaires for completion by all Directors and compile returns. **Action 392 RB.**

Audit and Risk. RB suggested that the BMAA change auditors for best governance practice. GW to ask for recommendation from current auditors. **Action 393 GW.**

Measuring performance against objects. Continue with quarterly finance reporting and develop other methods of measuring performance.

Review of objects and how the BMAA is progressing and how these are promoted.

6. TREASURER’S REPORT (attached)

- 6.1. Report reviewed. Annual loss for 2016-2017 £9395. This is less than expected earlier in the year. Other figures reviewed. Suggested increase in licence fees with discount for BMAA members. To consider possibilities.
- 6.2. Discussion on aim of finance. To break even with the emphasis on not making a loss.
- 6.3. RG and GW to propose changes to fees for agreement by Council ahead of the AGM. **Action 394 RG & GW.**

7. CHIEF EXECUTIVE'S REPORT

- 7.1. None.
- 7.2. Reported gathering the names of airfields that were resistant to microlights prior to making contact and addressing reasons.
- 7.3. Web site. Final stages of gaining approval for paperless DD and then ready to launch.

8. CTO REPORT (attached)

- 8.1. Red Aviation progress. Still under suspension. BMAA has agreed a procedure with CAA and Comco to supply parts for Type Approved C42 aircraft.
- 8.2. Check Flying Video – Due to delay ask Tech Office staff to look for an alternative option to Flylight. RG expressed an interest.
- 8.3. PMRs. (Permit Maintenance Review) Brief discussion on work being undertaken to address the CAA requirement for PMRs for non-microlight BMAA aircraft. *(Post meeting note. Rob Mott and Ben Syson gave a progress report on work to date. This will be progressed under the guidance of GW).*

9. CI REPORT (attached)

- 9.1. Report reviewed.

10. SAFETY TRAINING LIAISON OFFICER (attached)

- 10.1. Report reviewed.

11. ADMIN REPORT (attached)

- 11.1. Report reviewed.

12. MEMBER'S REPORTS

- 12.1. RH reported on the recent FAI General Conference. High expenditure on marketing with little obvious return. Reserves are significantly reduced. Concern for the financial future of FAI.
- 12.2. RH LAA Rally report.
- 12.3. AA Duxford Bonus Day. Poor weather but significant number drove in to take advantage of the reduced entry fee offered. Plan to repeat in 2018.
- 12.4. RG Simulator. Concerns with ongoing maintenance partly due to fragility and software problems. Plan to invest in renovation for 2018. Review concept for future development. Possible trailer version. GW to consider possibilities. **Action 395 GW.**
- 12.5. RG Competition website. Current site is separate to BMAA main site. Agreed to incorporate into new BMAA website. Agreed to renew current site fee for 2018 until content moved and to offer John Waite a complimentary membership at his next renewal as recognition of his involvement running the site. Agreed by all.

- 12.6. RG Council membership numbers. Discussion on recruitment for 2018. RB to review BMAA director's guidance and approach Institute of Directors to attract interest. **Action 396 RB.**

10. ANY OTHER BUSINESS

- 10.1. Request from Rob Mott to consider request for setting guide fees that an inspector may charge. Discussion. Not supported.
- 10.2. 2017 AGM Arrangements. As agreed in the September meeting. Pre-AGM meeting, 1000 hrs at Deddington.
- 10.3. 2018 AGM arrangements. Popham at 1300. Possibly provide free lunch for members attending? RH to arrange food with Popham. **Action 397 RH.**
- 10.4. BMAA Courses. Agreed that they were a great asset for the members and thanked Rob Mott for his work in making these happen.
- 10.5. AA New Horizons. TV Report. (attached)
- 10.6. BMAA Forum. Now published. RH looking for other people to take over the running of the Forum. Plan to use as prime conduit for communication and promotion of BMAA. User levels have to be updated.
- 10.7. RH 600 Kg. BMAA must agree a position on what would be the best outcome for the BMAA and progress with CAA. Technical sub-committee to discuss. RG to lead. **Action 398 RG.**
- 10.8. Leak of confidential BMAA information. [REDACTED]
[REDACTED]
[REDACTED] to draft letter of notification for Council approval. **Action 399 RH.**
- 10.9. Abbreviated Council Minutes to be published on web site following review.
- 10.10. MF Additional pages to be considered in budget review. **Action 400 RG & GW**
- 10.11. Future meeting dates.

21/12/17	1000-1300 Lunch out
19/02/18	1000
16/04/18	1000
18/06/18	1000
24/09/18	1000
03/12/18	1000

11. DATE/TIME OF NEXT COUNCIL MEETING

December 16 1000 2017

The meeting closed at 1625

Rob Hughes
BMAA Chairman