

BMAA COUNCIL MEETING MINUTES
Zoom, 20 January, starting at 09:00

Attendance

Tim Burrow (TB)	Chairman
Rob Grimwood (RG)	
John Waite (JW)	
Giles Fowler (GF)	
Simon Heyes (SH)	Treasurer
Rob Hughes (RH)	CEO

1. Welcome

a. Roll call, apologies, conflicts of interest, confidentiality
GF is now employed by RG. CS had previously offered apologies.

2. Agenda approval, additional items

No additional items.

3. Approval of previous minutes (Dec 2024)

Clarification of costs of Panel meeting and FIE interviews – two consecutive days of meetings to reduce expense claims. APPROVED with these changes.

a. Matters arising
None.

4. Action list

As per the action list.

5. Reports:

a. Chief Executive Officer

FTL & SO: Consider continuing the Safety Officer role while waiting for the CAA Licence review to conclude. RG to ask Panel of Examiners their view on the FTL role. **ACTION: RH to consider advertising and to discuss with two potential candidates to continue safety role.**

Grants & Fundraising – **ACTION: RH to ask the membership for a volunteer.**

GASCo contribution – TB was prepared to give 1 more year at £1,000 and look for more relevant microlight content in 2025 in order to continue support in 2026. **ACTION RH**

GAAC contribution - £500 agreed. **ACTION RH**

Paramotor sporting rights for records and sporting licences: **ACTION RH to liaise with RAeC to transfer records and sporting licences to BHPA.**

Cross-credit from sub-70 to NPPL: With the Panel of Examiners for discussion.

b. Treasurer

- i. Staff salary increase January 2025
- ii. Budget 2025

SH presented his report. SH will liaise with RH in the week after the meeting to produce a budget for 2025 during January 2025.

There was discussion regarding IT costs and upgrading Drupal software. This project was being led by Mark Bailey up to his departure and it is hoped that Vivek Chanda will be able to assist. Other interface software options are available and RH had started talks with alternate suppliers.

Staff salary: SH presented his report. A staff salary increase is applied to staff members who were in employment on 01 October 2024 [REDACTED] Approved.

c. Chief Technical Officer

RG reported a slow response to a submission that was received before Christmas.

d. Chief Inspector (continued airworthiness)

TB stated he liked the style of report. There was some discussion regarding Technical Office staffing.

e. FTL&SO

Safety Management System – Chloe may not complete this before leaving the BMAA in March.

f. Administration / PR & promotion

Advertising – there was a discussion to consider outsourcing advert sales; this was deemed not necessary as income is stable and the market is small.

g. Events

Yes (Build a Plane) are using the BMAA logo on their website but there is no connection with the BMAA. RH will ask for the logo to be removed.

h. Activity graphs

No comment.

6. Activities

a. Wings – Cath Spence

CS was not present.

b. Publications – Giles Fowler

i. Video production action plan

No progress.

c. Competitions / Open Series – Tim Burrow

There are 5 Open events for 2025 advertised in the Open Series Facebook page, with a link from the BMAA website.

A potential visit to France to test WMC2025 systems in advance of the event itself. Numbers may be restricted.

d. Airspace – Vacant

Should the BMAA engage a contractor? TB and RG stated that a full-time professional (for GA Alliance members) was a suitable option. SH stated that individual airfields or clubs are usually the best people to respond to individual airspace change proposals. ACTION: RH to ask for volunteers from among the membership.

e. New Horizons

i. Revision

No work done on revision of the scheme.

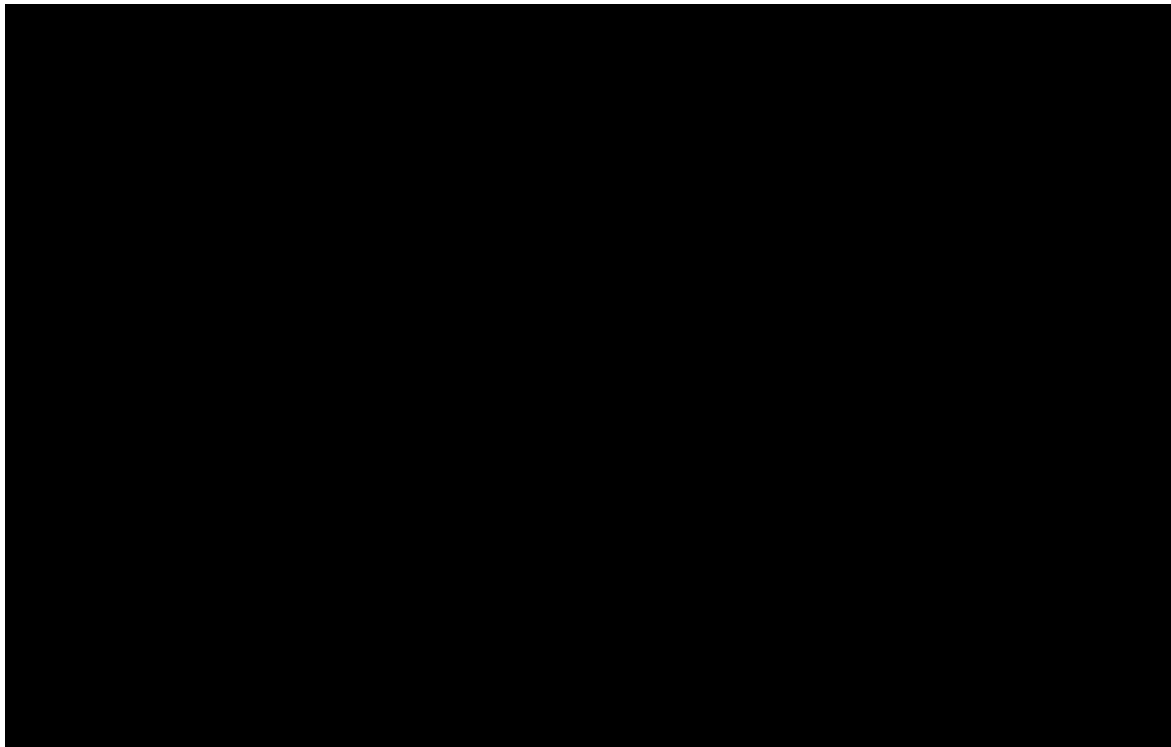
The Rugby project is still unfinished. At what point does the BMAA reclaim the project? ACTION: RH to ask for latest news and press for completion to final inspection [and to liaise with Flylight for completion if necessary].

7. Strategy: "What is the goal of the BMAA? How do we know if it has achieved its objectives?"

This was an agenda item request from the December Minutes. To be discussed in the 25 March 2025 meeting.

8. BMAA Awards for 2024

Award winners were agreed. Names to be kept secret until early March when the BMAA HQ issues letters to winners.



To be kept secret until Kelly sends notifications. Letters were sent on 4 March 2024, for April MF. Similar for 2025.

9. Round table

Flexwing Instructor Bursary – see below.

10. Any other business

a. GASCo donation 2025

b. GAAC donation 2025

See above for both.



c. Flexwing Instructor Bursary website and information revision (Giles Fowler)

GF has worked with Kelly Thacker to update processes, including the website. Information will be made available, including timeframes, deadlines, application process. A window for applications with number of available bursaries updated as bursaries are awarded.

11. Date & time of next meetings:

24 Mar 2025 (Adderbury/hybrid) including AGM preparation

25 Mar 2025 (Adderbury/hybrid) Strategy single subject meeting

AGM: 3 May (Popham)

Council Airwaves rota:

March - John Waite

May - Rob Grimwood

The meetings will take place at the BMAA headquarters unless otherwise stated:
6 Somerville Court, Banbury Business Park, Adderbury, OX17 3SN.