

BMAA Council Meeting Minutes
Adderbury 9:30am Monday 9th December
2024

Attendance

Tim Burrow (TB)	Chairman
Rob Grimwood (RG)	
John Waite (JW)	
Giles Fowler (GF)	
Simon Heyes (SH)	Treasurer (by Zoom)
Rob Hughes (RH)	CEO

1. Welcome

- a. Roll call, apologies, conflicts of interest, confidentiality*
None.

2. Agenda approval, additional items

TB asked to add an item "AOB"
TB asked for and update on the Technical Office.

3. Approval of previous minutes (Oct 2024)

The BMAA was gifted a trailer to be used by the British Team. It should be added to the Asset Register and insured for theft providing any additional premium reasonable. **ACTION RH**

The October minutes were approved with minor changes. Proposed GF, seconded CS.

The June 2024 Minutes were approved with two minor spelling corrections.
Proposed TB, seconded RG.

- a. Matters arising*
None.

4. Action list

598 New Horizons
The Lincolnshire proposal has stalled.
The Rugby project is still not finished; RH to chase again.

Change the action to look at re-launching with new set of goals. Add to January agenda. **ACTIONS:**
RH to provide existing information, comments on good and bad aspects. CS to ask Derek Lamb for input. JW to write up in an email.

611

GF to produce video content early in 2025 to explain the route from Sub-70 to NPPL. **ACTION: GF to report to council with action plan in January 2025.**

613

SH to include a standard document on internal procedures.

5. Young Persons Experience Day Initiative - Update - Rob Hughes

RH presented the draft plan which was well received.

BMAA should produce guidance material for those clubs/schools that wish to include flying in their programmes.

There is a residual £5384 in the allocated Young Persons Bursary fund. This will be used to fund the youth programme in 2025.

Limit to 10 schools with an approximate cost of £5k.

Future budgets should include £6k/year for youth activities. **ACTION SH and RH.**

6. BMAA Exhibition Trailer Events Calendar 2025 - Update - Rob Hughes

RH presented the draft plan.

Four events were chosen: Norfolk, Hertfordshire, Cotswold, Cheshire. These will be reviewed for 2026 with preference for new venues and different clubs/schools.

TB offered to help with Cheshire. CS offered to help with Cotswold.

A budget of £10k budget was set with the ability to stretch to £12k.

7. WMC Legacy promotional material - Cath Spence

CS has a contact to make videos.

There followed a discussion regarding what type of video(s) to produce. GF offered insight. It was agreed to consider the topic further and add to the January 2025 agenda.

8. Proposed update to Instructor Bursary - Giles Fowler

GF proposed to revise the information available to potential candidates. **ACTION RH send FIB material to Giles**

GF suggested revising the website information and to create a periodic campaign of marketing with start and end dates for an annual push to get new applicants. **ACTION GF for January meeting.**

9. Budget Planning 2025

Headline figures going into the budget for processing ahead of Jan 2025 approval

SH discussed the current budget and forecast.

Additional items for budget 2025:

Youth week £5384

County shows £12k

Ongoing youth week £6k

Social media £5k for videos

Add a budget line – BMAA team sponsorship. Include £5,500 each year. This is to cover entry fees only.

£7,000 legacy from WMC2025 to be ringfenced for organisers to use to further British Team in general (loggers, infrastructure etc)

Add staff resource for social media: **ACTION RH to consider adding someone.**

10. RAeC Awards

Award Nomination approval and submission

There were three nominations for RAeC awards. BMAA financial support of up to £75 each for award winners (to cover the cost of the award lunch ticket). Potential cost of £1575.

CS proposed, GF second. Approved with 2 abstentions.

11. Norman Burr - Service recognition, plans. Email from Geoff Hill

Life membership? No decision made.

Geoff Hill suggested a leaving lunch at Popham for the MF team with Norman's expenses and all food (but not alcohol) paid. This was approved.

12. Council Elections - Approval of directors going forward

JW to stand in 2025 with others due to stand to have their term extended by 1 year.

13. Business Planning

- a) Initiate a process of creating or reviewing a clear 12 month / 3 Year / 5 Year business plan for the association.

There is firstly the need to determine strategic goals.

- b) What is the goal of the BMAA? How do we know if it has achieved its objectives?

It was agreed to consider this further in the January 2025 meeting.

14. Date & Time of next meetings:

20 January 2025 (Zoom, Budget Approval and Award Nominations). CS offered apologies.

24 March 2025 (Adderbury, AGM Preparations)

25 March 2025 single issue strategy meeting - hybrid

Future dates for council meetings are 3rd Monday of every 2nd month, starting May 2025.

15. AOB

TB asked for a target that council minutes are produced within 7 days of each meeting and papers made available 10 days before. RH responded that minute writing depended on his diary and workload.

The Skyleader importer had contacted TB who would respond.

Gordon Faulkner had contacted both TB and RH to ask for a 450kg class of microlight. RH had discussed extensively with Gordon. TB wondered if the sector was being addressed adequately.

TB indicated a wish to change the CIMA delegate to Owain Johns. RH provided information and feedback. TB agreed to put that to the British Team and report back.

RG asked if Panel of Examiner members would be financially supported for attending interviews for FIE and FICI candidates. RG did not provide a fee amount. Four Panel members intended to be present and the potential cost to the BMAA would include any fee, travel, accommodation and meals with a potential cost of £2000.

There were 3 FIE candidates: [REDACTED]

There were 2 FICI candidates: [REDACTED]

Staff salary adjustment – staff were offered an increase to cover September to December 2024 and then increases would be in January, starting in 2025.

The meeting closed at 1640.

Council Airwaves Rota:

January 25 - CS

March 25 - JW

May 25 - RG