BMAA COUNCIL MEETING AGENDA
Adderbury, 20th November 2023, starting at 0930

Tim Burrow (TB)	Chairman
Derek Lamb (DL)	Treasurer [by zoom]
Rob Grimwood (RG)	
Simon Heyes (SH)	
Rob Hughes (RH)	CEO
Cath Spence (CS)	

1. Welcome

a. *Roll call, apologies, conflicts of interest, confidentiality*
John Waite (JW) apologised.

2. Agenda approval, additional items
TB re-arranged section 8 of the agenda and added:

a. *Board / CEO Responsibilities*
b. *CEO Accommodation*

3. Approval of previous minutes (15th August)
Minor changes were edited live during the meeting. Unanimously approved.

4. Matters arising
None.

5. Action list
585: Flylight would like to provide A8-1 kits; the construction would be overseen by Flylight and then the aeroplane would be treated as an A8-1 (factory-built) aeroplane. There is precedence with Mainair and Pegasus. Availability would be limited to constructors who would satisfy Flylight's requirements. There is no need for BMAA to be involved.

6. Reports:

a. *Chief Executive Officer*
Noted.

b. *Treasurer*
The change of financial year from Sept-Aug to calendar year is under way. DL had investigated Flagstone and was satisfied with the prospect.

c. *Chief Technical Officer*
The advent of more 'GA type' microlights will have an effect on the overall BMAA membership culture and make-up.

d. *Chief Inspector (continued airworthiness)*
Noted

e. *FTL&SO*
Noted

f. *Administration / PR & promotion*
CS offered to provide support/mentorship to Kelly Thacker for promotions and advertising sales.

g. *Events*
This is ongoing between TB and Kelly Thacker. TB to ask instructors what they want from the BMAA and how they can work with the BMAA to organise events together.

h. *Activity graphs*
Noted.

7. Activities
a. *Wings – Cath Spence*
CS stated the need to re-engage with clubs and to drive interest through them.

b. *Publications – Derek Lamb*
No issues to raise.

c. *Competitions / Open Series – Tim Burrow*
The 18th FAI World Microlight Championships (AKA WMC2024) preparations are going well. The Local Organising Team (LOC) meet regularly and remain in contact with RH. Several sponsors have been announced.

8. Specific Items
a. *Budget 2024*
The budget was agreed for 2024.

b. *New Horizons – Format, Start date, Plane order Date*
c. *Board / CEO Responsibilities*
SH and TB agreed to draw up a list of the division of responsibilities, including:

Strategy, governance, budget appraisal, accounts, risk management and control, financial auditing, staffing, remuneration, oversight of health and safety, board function, organisational change, policy planning, strategy, addition of staffing and insurances.

d. *CEO Accommodation*
REDACTED

9. Round table
No new items

10. Any other business
a. *Permit fee – new fee level 472.5kg+ (Andy Buchan)*
No change. The previous policy of aligning fees to produce one permit fee was rested but will be reinstated with alignment expected in 2 years.

b. BMAA & RAeC award nominations

Council was encouraged to elicit nominations from other BMAA members and to submit their own.

RH agreed to ensure the BMAA calendar and also ‘BMAA Posts’ document is updated.

11. Date & time of next meeting

Next meetings:

22 January 2024, Zoom, 0900

18 March 2024, Adderbury, 0930

AGM, probably 4 May 2024