

BMAA COUNCIL MEETING MINUTES

Adderbury, 15th August 2023, starting at 0930

Tim Burrow (TB) - Chairman
Bill Davis (BD) – Vice Chairman [zoom]
Derek Lamb (DL) – Treasurer [zoom]
Rob Grimwood (RG) [until 1530]
Simon Heyes (SH)
Rob Hughes (RH) - CEO
Cath Spence (CS)
John Waite (JW) [until 1530]

1. Welcome

a. roll call, apologies, conflicts of interest, confidentiality

No additions/alterations.

2. Agenda approval, additional items

No additions/alterations.

3. Approval of previous minutes (19th June)

a. Matters arising

SH requested 3 small matters of fact. These were included and the minutes were approved.

4. Action list

RG questioned the current status of 'Pro24', the project to consider ab-initio training in kit-built aircraft. CAA had drawn up the airworthiness requirements that 'gold-plated' the current airworthiness requirements to such an extent that they were unacceptable. CAA had asked for a further meeting and also to discuss with LAA; RH will liaise with LAA but it seems both organisations will reject the gold-plating as unacceptable, thereby bringing the project to an end.

5. Reports:

a. Chief Executive Officer

BMAA now sits on a significant cash pile; £400k is currently placed with HSBC's 'Money Market' facility and will produce £4799 in interest after a 3-month period. **ACTION 595: RH to investigate options and present to the Treasurer before re-investment.**

There was a great deal of annoyance regarding the £2040 fee paid to CAA for changing address. RH to write to Baroness Vere to raise the issue. *Afternote: RH discussed with James Shipp (CAA) who advised a different approach.* **ACTION 606 RH to liaise with SH.**

The Staff and Remuneration Committee has no formal terms of reference. TB and SH agreed to draft terms for approval. **ACTION 607 TB, SH.**

SH and TB agreed to conduct a staff appraisal for RH, probably shortly before the next Council meeting. **ACTION 608 TB, SH.**

There was a request to create a contact list for all directors. This already exists in the council dropbox.

b. Treasurer

i. Annual salary and fee adjustments

There was a proposal to change the financial year to the calendar year. Approved by majority.

Staff salaries and fee levels were agreed.

The expected net trading result is in the region £20-30k. *Afternote: the 12-month surplus was £21k.*

A new Finance Committee comprising TB, SH, DL and RH was proposed by SH and seconded by JW. Approved. The committee will draw up a signatory matrix for expenditures over XXXXX which will require any 2 from 4 signatures.

The treasurer repeated his concerns regarding the filing of the 2021/22 accounts and disassociated himself from them. Council agreed by majority to support DL's representations to Ellacotts. The Finance Committee agreed to draft a statement to the membership in time for the AGM 2024.

ACTION 609 Finance Committee.

c. Chief Technical Officer

i. Reverse weight change policy

It was agreed that aircraft owners wishing to switch their aircraft's MAUW (from e.g. 540kg to 500kg) would be able to do so once per year to avoid excessive work and bureaucracy within the Technical Office and also on G-INFO.

d. Chief Inspector (continued airworthiness)

e. FTL&SO

f. Administration / PR & promotion

g. Activity graphs

6. Activities

a. New Horizons – ??

b. Wings – Cath Spence

c. Publications – Derek Lamb

Council agreed to move from recyclable plastic magazine bags to paper envelopes. The change will cost an extra £1000/yr but is considered an environmentally sensible option.

d. Competitions / Open Series – Tim Burrow

BMAA will host the 18th FAI World Microlight Championships at Deenethorpe in July 2024. The organising team is led by Owain Johns and supported by TB, Colin Johnson and RH.



BMAA will sponsor GBR entrants to a maximum of £5500 and the money can only be used to pay entry fees.

e. Round table

CS and TB had previously held discussions with BMAA member Spencer Harvey regarding strategy and policy. **ACTION 610: CS and TB to write up the main points and update Council.**

7. Any other business

a. CEO request for accommodation budget

This was rejected.

8. Date & time of next meeting

Next meetings:

20 November, Adderbury, 0930
22 January 2024, Zoom, 0900
25 March 2024, Adderbury, 0930
AGM, probably 4 May 2024

Council Airwaves rota:

November: Bill
January: Cath
March: John
May: Rob G

The meeting closed at 1710.